

Madison Asia Limited is a professional Architectural and Interior Practice focusing on projects for shopping malls, luxury retails, F&B, corporate offices, art installation, A&A works for international corporates in Hong Kong, China and Asia Pacific Region. We are looking for highly motivated candidates to join our team for the following position:

Assistant Architect / Assistant Project Manager Assistant Designer / Project Designer

Responsibilities:

- Liaise with clients and consultants from conceptual design to construction drawings;
- Project management from design to site supervision to handover to clients;
- Handle full set of tender documents and construction drawings;
- Closely monitor the progress and performance of the contractors / sub contractors;
- Government A&A submission;
- Projects including shopping malls, luxury retails, F&B, corporate offices, art installation, A&A works etc.

Requirements:

- Minimum 2 years post graduate experience;
- Graduate in Architecture, Interior Design, or related discipline;
- Proficiency in written & spoken Chinese (Putonghua), and English;
- BD A&A submission or working knowledge and experience is an advantage;
- Knowledge and working experience in Buildings Ordinance, project administration, presentation, design and detailing is an advantage;
- With experience in A&A works for large corporations is an advantage;
- Proficiency in AutoCAD, 3D visualization, Photoshop etc is necessary;
- With international experience is an advantage.

(Candidate with less experience will be considered as Assistant Designer / Assistant Project Manager)

Madison Asia provides opportunities for career development in an expanding regional practice. We offer Bank Holiday, 5-day work and attractive compensation package.

Please apply with full resume together with expected salary and date available to **The Director, Suite 1501, Chinachem Leighton Plaza, 29 Leighton Road, Causeway Bay, Hong Kong** or email to mal@madisonasia.com

Personal data collected will be used for recruitment purpose only